

*BRIEFINGS*

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28 OCT 1977

MEMORANDUM FOR: Director, Foreign Service Institute

FROM: Harry E. Fitzwater  
Director of Training

SUBJECT: Briefings for Department of State Personnel  
on CIA Directorate for Operations Activities ☐

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1. ☐ In view of the impending promulgation of the ☐ changes which are occurring in the Intelligence Community, it is proposed that the briefing program to familiarize Foreign Service Officers with the mission and activities of CIA's Directorate for Operations (DO) be expanded. At this time the only regular training for FSO's in the DO is a two-hour presentation during the Basic Course for new FSO's and a half day in the Intelligence and Foreign Policy Course. Those who attended the latter course during the past year do not appear to be among those who most need an understanding of the DO's mission and activities.

2. ☐ It is proposed that the following be undertaken:

- CIA would conduct a one and one-half day briefing program for ambassadors ☐ on the DO's mission and activities. Attached is the proposed syllabus.

- The one-half day spent by FSI's Intelligence and Foreign Policy Course at CIA would be expanded to three days, and the coverage of the DO similarly extended.

- The DO presentation at the Basic Course for FSO would be increased by two hours and appropriate presentations on the DO should be considered for projected career development courses at FSI for junior FSO's.

- CIA is prepared to be as responsive as possible to FSI requests for speakers for existing courses.

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25X1 3. ☐ We would appreciate your comments on these proposals, and suggestions on the attached draft syllabus for the ambassadors' briefing program. As the most logical time to conduct the latter would be immediately after FSI's course for ambassadors, and the next one will not take place until early next year, we would also suggest a pilot running of the CIA briefing program in late November or early December for a small group of FSO's at the DCI or country director level and for senior members of your staff

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☐  
Harry E. Fitzwater

**Attachment:  
Syllabus**

**Distribution:**

25X1 Original & 1 - Addressee  
1 - DDO ☐  
1 - DDO  
1 - OTR Registry  
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